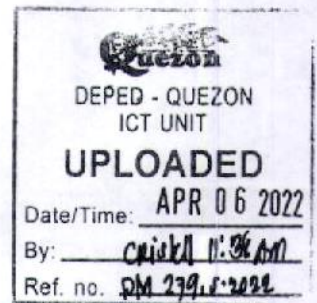




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



04 April 2022

DIVISION MEMORANDUM

DM No. 279, s. 2022

SHARING OF BEST PRACTICES: THE DEPED QUEZON'S WAY OF IMPLEMENTING LIMITED FACE-TO-FACE CLASSES

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors and Specialists
Public Schools District Supervisors
School Heads in Charge of Governance and Operations
Concerned Elementary and Secondary School Heads
All Others Concerned

1. To assess, review and plan for the implementation of the progressive limited face-to-face classes in the Division, there will be a meeting of all schools implementing the pilot and progressive face-to-face classes and those that were already validated on April 8, 2022, at 9:00 a.m. via Zoom.
2. The activity aims to:
 - a. provide an avenue to share best practices of the school implementers on the management of school operations, teaching and learning, well-being and protection, and home-school coordination.
 - b. Share valuable feedback on the experiences in the implementation of the limited-face-to-face classes; and
 - c. Orient the newly validated schools on the conduct of the limited face-to-face classes.
3. The participants in this activity who will join the zoom meeting are the Assistant Schools Division Superintendents, Division Chiefs, Education Program Supervisors, and Public Schools District Supervisors to provide input on Curriculum matters and the Education Program Specialists and SHIGOs for managing school operations. Division Medical Officer and the Division DRRM focal person are also requested to attend and provide updates on well-being and protection.

DEPEDQUEZON-TM-SDS-04-009-003



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- This activity will also be live streamed via DepEd Tayo Quezon page in order for the other schools to watch and learn from the sharing of best practices.
- The following schools are requested to share a 5-minute presentation of the best practices in their implementation of face-to-face classes:

| | |
|-----------------------------------|---|
| Managing School Operations | Malusak Elementary School Tamulaya Elementary School |
| Focusing on Teaching and Learning | Pablo D. Manigas National High School Binagbag Elementary School |
| Well-Being and Protection | Jomalig National High School Caigdal Elementary School |
| Home-School Coordination | Burdeos Central Elementary School |

- The meeting details are as follows:

Meeting ID: 871 3389 3021

Passcode: 12345

- Expenses relative to the conduct of this activity shall be charged to the Division/School MOOE or local funds subject to usual accounting and auditing procedures.
- The conduct of this activity requires adherence to safety and health protocols.
- Attached in this Memorandum is the indicative program of activity.
- Immediate dissemination and compliance with this Memorandum is desired.

ELIAS A. ALICAYA JR., EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

sgodgca04/04/2022

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INDICATIVE PROGRAM OF ACTIVITIES

| TIME | ACTIVITY | IN-CHARGE |
|--------------------|--|---|
| 8:30 – 9:00 | Preliminaries <ul style="list-style-type: none">National AnthemOpening PrayerCALABARZON MarchQuezon Hymn Presentation of Participants Welcome Remarks Message of Greetings Inspirational Message | AVP AVP AVP AVP Marbin Jeramil D. Fragata Planning Officer III Gregorio A. Co, Jr. ASDS Herbert D. Perez ASDS Elias A. Alicaya, Jr., EdD OIC-SDS |
| 9:00 – 9:15 a.m. | Sharing of Best Practices on Managing School Operations | Malusak Elementary School Tamulaya Elementary School |
| 9:15 – 9:30 a.m. | Sharing of Best Practices on Teaching and Learning | Pablo D. Manigas NHS Binagbag Elementary School |
| 9:30- 9:45 a.m. | Sharing of Best Practices on Well-Being and Protection | Jomalig National High School Caigdal Elementary School |
| 9:45 – 10:00 a.m. | Sharing of Best Practices on Home-School Coordination | Burdeos Central Elementary School |
| 10:00 – 10:30 a.m. | Superintendents Time | Elias A. Alicaya, Jr., EdD OIC-SDS |
| 10:30 – 11:00 a.m. | Reminders | CID/SGOD Division Focal Person |
| 11:00 – 11:45 a.m. | Open Forum | Division Focal Person |
| 11:45 – 12:00 p.m. | Closing Remarks | Gregorio T. Mueco ASDS |

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